



Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

Meeting to be held in Morley Town Hall

Monday, 18th March, 2019 at 4.00 pm

Councillors:

B Garner	- Ardsley and Robin Hood;
L Mulherin	- Ardsley and Robin Hood;
K Renshaw	- Ardsley and Robin Hood;

B Gettings	- Morley North;
A Hutchison	- Morley North;
T Leadley	- Morley North;

N Dawson	- Morley South;
J Elliott	- Morley South;
W Kidger	- Morley South;

K Bruce	- Rothwell;
S Golton	- Rothwell;
C Harrison	- Rothwell;





Agenda compiled by: Andy Booth 0113 37 88665
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
South East Area Leader: Martin Dean Tel: 395 1652

*Images on cover from left to right:
Ardsley & Robin Hood - war memorial; St Michael's Church
Morley - Morley Town Hall, exterior; Morley Town Hall, interior
Rothwell – Jaw Bones; Rothwell Colliery*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded) (In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence.	
6			MINUTES - 26 NOVEMBER 2018 To confirm as a correct record, the minutes of the meeting held on 26 November 2018	1 - 6
7			OPEN FORUM In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			LEEDS ANTI-SOCIAL BEHAVIOUR TEAM REVIEW To receive and consider the attached report of the Leeds Anti-Social Behaviour Team	7 - 16

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			OUTER SOUTH COMMUNITY COMMITTEE FINANCE REPORT To receive and consider the attached report of the Area Leader	17 - 30
10			OUTER SOUTH COMMUNITY COMMITTEE UPDATE REPORT To receive and consider the attached report of the Area Leader	31 - 48
11			DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2019/2020 To receive and consider the attached report of the City Solicitor <u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	49 - 52

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OUTER SOUTH COMMUNITY COMMITTEE

MONDAY, 26TH NOVEMBER, 2018

PRESENT: Councillor K Bruce in the Chair

Councillors N Dawson, J Elliott, B Garner,
B Gettings, S Golton, C Harrison,
A Hutchison, W Kidger, T Leadley,
L Mulherin and K Renshaw

21 Late Items

The following late reports were submitted following the despatch of the Agenda:

- Sugar Hill Close & Wordsworth Drive – Item of Community Interest
- Youth Service Review

Updated information from the Housing Advisory Panel for the Outer South Community Committee Update Report.

22 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable interests.

Councillor A Hutchison informed the Committee that with regards to Agenda Item 8 – Sugar Hill Close & Wordsworth Drive that he was a Member of South and West Plans Panel. As a planning application had been submitted and would be considered at a future meeting of the South and West Plans Panel, Councillor Hutchison took no part in the discussion and abstained from voting.

23 Minutes - 17 September 2018

RESOLVED – That the minutes of the meeting held on 17 September 2018 be confirmed as a correct record.

24 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee. On this occasion there were no members of the public in attendance who wished to make any representations.

25 Sugar Hill Close & Wordsworth Drive, Oulton, Rothwell

The report of the Area Leader provided background information on the proposals for development at Sugar Hill Close and Wordsworth Drive Estate in Oulton. Concern to these proposals had been raised by the local community and the Chair had agreed that this item should be considered and discussed by the Community Committee.

Martin Dean, Area Leader presented the report. Victoria Hinchliff Walker, South Team Leader, Planning Services and Gerard Tinsdale, Head of Housing Management, South and Inner East Leeds were also in attendance.

It was reported that there were 71 houses on the estate and there had been a planning application for the demolition and replacement of these properties. These properties were currently in private ownership and had previously been under the ownership of British Coal.

In relation to this, the Council as a whole had differing roles which included the determination of the planning application; support from Housing – should tenants be in need of rehousing; and for elected representatives to listen to the views of the residents affected and the wider local community.

The Committee heard From Cindy Readman a local resident of Wordsworth Drive. She stated there were still 13 families from the ex-mining community who were assured to be given new tenancies. This left 57 families at the threat of an 8 week eviction notice, most of those who had lived there for over 10 years. The properties proposed under the submitted application would not be affordable for existing residents and neither would similar properties elsewhere in the area.

Mrs Readman felt that the application could be refused due to heritage aspects and both the 20th Century Society and English Heritage had shown an interest to support this. The landlord of the properties had claimed the properties were coming to the end of their life and it was not affordable to renovate them but local residents felt that neglect from the landlord had led to deterioration of the properties.

Further issues highlighted included the following:

- The estate had a diverse community including residents from the BEM and LGBT communities.
- Most of the residents were employed in low paid jobs and private sector rents would not be affordable.
- Housing Leeds had indicated that residents could face waits of up to 72 weeks for a three bedroom house and that was not guaranteed to be in this area.

Further to Members comments and questions, the following was discussed:

- Similar styles of housing in other parts of Outer South Leeds had been modified to bring them to a suitable standard.

- The Planning application could only be judged on material planning considerations.
- Councillor Golton informed the meeting of the Council's ambition to provide more social housing and that under new powers could purchase properties to contribute towards this. He also reported that the figures provided by the current owner to renovate the properties was based on doing these to the highest possible specification and could be done to a lower and acceptable specification. He suggested that the Committee should recommend that the Executive Member for Communities to consider these options.
- Councillor Bruce reported that the Executive Member had been contacted regarding the possibility of purchasing these properties. She also suggested that the Committee could submit an objection to the planning application.
- Whether the application could be refused for planning reasons following guidance within the National Planning Policy Framework.
- Planning permission was not required to demolish the properties.
- There had currently been over 100 objections to the planning application. These were based on material planning considerations which included sustainability, heritage, design and ecology issues.
- As part of the planning process an equality impact survey had been sent to all residents with regard to protected characteristics.
- At this stage it was not possible to assess the priority needs of tenants for rehousing due to the uncertainty of their situation. Houses in this area could take up to three years to become available. Housing outside the area could be provided much earlier.
- Councillor Golton submitted a recommendation for the Committee to contact the Executive Member regarding the purchase and refurbishment of the properties.

RESOLVED –

1. That clarification be requested from Housing Leeds with regard to applications made by residents
2. That a formal response be sought from Planning following the equality impact survey
3. That an objection to the application be submitted to the Chief Planning Officer on behalf of the Community Committee
4. That the Executive Member for Communities, Councillor Debra Coupar, to consider inclusion of the intended purchase and refurbishment of the seventy homes on the estate as part of the 300 new Council homes target in the next tranche of proposals, (following those already approved at the November Executive Board), and for Councillor Coupar to formally write to the current landowner, Pemberstone Estates, informing them of that intent and to invite them to discuss how that purchase may be achieved.

26 Outer South Community Committee Finance Report

The report of the Area Leader provided Members with the following:

- Details of the Wellbeing Budget position
- Wellbeing proposals for 2018/19 for consideration and approval
- Details of the projects approved via Delegated Decision
- Monitoring information of funded projects
- Details of the Youth Activities Fund (YAF) position
- Details of the Small Grants Budget
- Details of the Capital Budget
- Details of the Community Skips Budget
- Details of the Community Infrastructure Levy (CIL)

Kimberly Frangos, Localities Officer presented the report.

Members' attention was brought to the following applications for funding:

- Winthorpe notice board, 5 new bins and grit bins – Members were supportive of this application which was match funded from the HAP – total £1,250.00.
- Asquith Primary School Signage – Members were supportive of this application. Total £510 from capital funds.
- Westerton Community Centre Kitchen Improvements – Members were supportive of this application. Total £1,147 from capital funds.
- SID Device – Batley Road. Members were supportive of this application. £3,110 from capital funds.

Further discussion included the following:

- SID Devices – there was a SID device at Haigh Moor Road that required fixing and there had been an expression of interest for a SID Device on Leadwell Lane. It was suggested that the Environment Sub Group consider rotation of SID devices.
- Delegated decisions – In response to questions regarding the Breeze Bake Off Event, Members were informed of how young people were nominated to participate, travel arrangements and how the funds were used.
- Drighmas event – this was to be considered along with future funding for Christmas lights/events.
- International Day of Older People Event – Successful events had been held in Morley and Rothwell. There was some concern expressed that not all older people in Outer South were able to attend or were aware of the events. It was reported that there had been discussions to hold a future event in Ardsley and Robin Hood.
- Remaining budget balances including the Youth Activities Funds and Community Infrastructure Levy.

RESOLVED –

Draft minutes to be approved at the meeting
to be held on Monday, 18th March, 2019

- (1) That details of the Wellbeing Budget position be noted.
- (2) That the following proposals for 2018/19 be approved:
 - Winthorpe noticeboard, 5 new bins and 1 grit bin - £1,250
 - Asquith Primary School signage - £510 (capital)
 - Westerton Community Centre Kitchen Improvements - £1,147 (capital)
 - Sid Device – Batley Road - £3,110 (capital)
- (3) That details of the projects approved via Delegated Decision be noted.
- (4) That the monitoring information of funded projects be noted,
- (5) That details of the Youth Activities Fund (YAF) position be noted.
- (6) That details of the Small Grants Budget be noted.
- (7) That details of the Capital Budget be noted.
- (8) That details of the Community Skips Budget be noted.
- (9) That Details of the Community Infrastructure Levy (CIL) be noted.

27 Outer South Community Committee - Update Report

The report of the Area Leader brought Members attention to an update of the work of the Communities team was engaged in, based on priorities identified by the Community Committee that were not covered elsewhere on the agenda. It also provided opportunity for further questioning or to request a more detailed report on a particular issue.

Kimberly Frangos, Localities Officer presented the report.

Issues discussed included the following:

- Sub group dates had been arranged and invites sent to Members.
- Children and Families – The Outer South Youth Summit was due to be held in March 2019. The next meeting of the Sub Group would be co-chaired with a young person and young people across the area would be invited to discuss plans for the Youth Summit.
- Community Safety – There had been a rise in anti-social behaviour and it was reported that this was a priority for the Neighbourhood Policing Team Inspector. Reference was also made to anti-social motoring offences.
- Universal Credit – there would be a workshop for Members on 14 December 2018.
- Health & Wellbeing and Adult Social Care – some concern was expressed regarding connectivity and being aware of older people who would benefit from help and services available.
- Housing Advisory Panel Update.
- Community Payback update.

RESOLVED – That the report be noted.

28 Youth Service Review

The report of the Head of Commissioning, Children and Families presented the findings of the Youth Work review and the recommended option for future commissioning arrangements. The Community was asked to comment on the contents of the report and the recommended future commissioning arrangements. Information relating to budgets for Youth Work and population data for Outer South were appended to the report.

Andrea Richardson, Head of Service, Learning for Life and Kate Sibson, Commissioning Manager, Children and Families presented the report.

It was reported that the review had been carried out to ensure that the right services would be delivered to the right young people following a change in demographics since the last review.

Members were informed of the consultation process which had led to the recommended commissioning model. This would provide the following three wedge based contracts:

- Transitional work with 9 to 12 year olds
- Youth work provision for 12 to 17 year olds
- NEET prevention work

Members were informed that more detailed information could be provided at a ward level at Ward Member briefings.

In response to Members comments and questions, the following was discussed:

- Targeting children at risk and those who may be affected by Universal Credit. The Youth Service had details of children and young people at risk.
- NEET prevention work was targeted at the most deprived areas.
- Figures relating to persistent school absence were based on where young people lived and not the schools attended.
- There had been a decrease in the number of young people living in Outer South Leeds. Discussion focussed on how this information was gathered and the impact it had on the distribution of Youth Activity Funds.

RESOLVED – That the report and discussion be noted.

29 Date and Time of Next Meeting

Monday, 18 March 2019 at 4.00 p.m.



Report of: Leeds Anti-Social Behaviour Team

Report to: Outer South Community Committee

Report author: Patrick Bird

Date: 18th March 2019

To note

Leeds Anti-Social Behaviour Team Review

Purpose of report

1. To provide the Outer South Community Committee with an update on Leeds Anti-Social Behaviour Team Review.

Main issues

2. The attached report is provided at the request of the chair of Outer South Community Committee.

Recommendations

3. To note the contents of the briefing note and receive the update from Leeds Anti-Social Behaviour Team.

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Overview

- a) In order to ensure the long-term sustainability of LASBT, the team has been consulting on the how it can redesign aspects of the service to better respond to the challenges it faces.
- b) The consultation has highlighted that current levels of demand are unsustainable and that an increasing number of individuals interacting with the service – both perpetrators and victims – have very complex needs and vulnerabilities.
- c) The consultation identified a need to:
 - a. Revise processes to ensure decision making is based on an effective triage system
 - b. Embed the identification and assessment of risk in procedures from the first point of contact.
 - c. Extend and strengthen partnership working.
- d) Redesigning some of the ways in which LASBT operates offers the opportunity to complement wider LCC ambitions around the Inclusive Growth Strategy, and will also reflect the priorities of both the Safer Leeds Community Safety Strategy and the Best Council Plan.

1. Background information

1.1 Development of Leeds Anti-Social Behaviour Team (LASBT)

- 1.1.1 In October 2009 the Home Secretary, Rt. Hon. Alan Johnson MP announced a package of practical measures to improve the collective response to ASB. This followed an incident elsewhere in the country where a subsequent report criticised the failures of both the local council and the police to share information and respond appropriately.
- 1.1.2 In January 2010 it was agreed that a comprehensive review would take place in Leeds of the local partner agency protocols and processes used to respond to, and tackle, Anti-Social Behaviour. This was completed using the nationally recognised QUEST methodology and under the guidance of a governance board representing senior leaders of partner agencies.
- 1.1.3 As a result of the recommendations of that review, a multi-agency unit – Leeds Anti-Social Behaviour Team (LASBT) – was established to deliver a specialist ASB service through locally based teams. Uniform service standards were also introduced to ensure consistency of delivery across all teams.
- 1.1.4 Due to the success of the team, the domestic noise and out-of-hours noise nuisance team was transferred and integrated into LASBT in 2012.

1.2 Current Provision

- 1.2.1 LASBT is part of Safer Leeds. It includes officers from Leeds City Council, West Yorkshire Police, Housing Leeds, Belle Isle Tenant Management Organisation, West Yorkshire Fire and Rescue Services, Youth Offending, and Victim Support.
- 1.2.2 There are currently three operational teams covering the South and City Centre, East North East, and West North West areas of Leeds. The team are supported by a performance and information team based at Merrion House.
- 1.2.3 The out-of-hours noise nuisance team is co-located within the LeedsWatch Service.

1.3 Defining Anti-Social Behaviour

- 1.3.1 LASBT was designed to deal with behaviour that cannot be reasonably resolved through tenancy management or mediation. This includes (but is not limited to) those listed below:-
 - **Harm to individuals**
Harassment, threats of violence and/or intimidation, racist behaviour or language and verbal abuse.
 - **Harm directed at communities**
Drug dealing and misuse, street drinking, prostitution, kerb crawling, aggressive begging, public drunkenness and disorder and persistent domestic noise nuisance.
 - **Environmental harm**
Graffiti and vandalism/damage to public property.
- 1.3.2 The Anti-social behaviour, Crime and Policing Act 2014 uses two definitions of ASB depending upon whether the ASB is related to a housing function.
- 1.3.3 In relation to housing, LASBT works across all tenures. Where anti-social behaviour has occurred in a housing context, LASBT will consider whether the conduct is capable of causing nuisance or annoyance to a person in relation to that person's occupation of residential premises or whether the conduct is capable of causing housing-related nuisance or annoyance to any person.
- 1.3.4 Where anti-social behaviour occurs in a non-housing related context the test will be as to whether the behaviour has caused, or is likely to cause, harassment, alarm or distress to any person.

1.4 Why is a review needed?

- 1.4.1 The nature of the issues facing LASBT has evolved since the service was established. There has been increased demand for the service, which is responding to a far greater number of complex cases and high risk incidents.
- 1.4.2 The volume of incoming referrals relating to noise nuisance, in particular, is significantly limiting the team's ability to deliver much needed work around prevention, intervention and community empowerment.
- 1.4.3 The breadth of issues being referred has also increased. The interpretation of many people outside of the service of what constitutes 'anti-social behaviour' has expanded, with ASB becoming a 'catch all' for activity ranging from minor instances of noise nuisance to serious criminal activity.

- 1.4.4 Furthermore, an increasing number of those interacting with the service – both victims and perpetrators - are displaying complex support needs and vulnerabilities. Those support needs often require specialist interventions, which LASBT is not best placed to deliver.
- 1.4.5 Organisations including Shelter have demonstrated that ASB is often prevalent where there are wider risk factors such as living in a disadvantaged neighbourhood and/or poor housing, or in a family where there is conflict, social exclusion or poverty.
- 1.4.6 With this in mind, redefining the way in which LASBT operates offers the potential to complement wider ambitions around the Council's inclusive growth strategy, especially in the context of support for priority neighbourhoods and also work within children's services and adult social care to support vulnerable families.

2. Main issues

- 2.1 The consultation process to date has underlined the strengths of the **multi-agency approach** to tackling ASB in Leeds, highlighting the positive impact of the service on communities and the value of the knowledge and skills of staff.
- 2.2 The consultation has reinforced the fact that anti-social behaviour cannot be tackled or prevented in isolation by one agency. In order to address the causes of ASB, a joined up, partnership approach is required. This will involve LCC colleagues in areas such as mental health, adult social care, children's services and housing, as well as external partners and residents.
- 2.3 Decision making should be based upon a thorough assessment of the severity of incoming cases. It is intended that **a triage system** is introduced to manage this process, and that the **identification and assessment of risk is embedded** within the system from the first point of contact.
- 2.4 It is recognised that the proposed programme of change within LASBT must be underpinned by **staff training** to ensure officers are confident using all tools available to them, and to empower them to provide robust advice, deliver successful early intervention and, where necessary, to challenge customer expectations.
- 2.5 It is recommended, following feedback during the consultation process, that a programme of **regular training** about the role of LASBT is also introduced for LCC colleagues in other services and for partners such as the Neighbourhood Policing Teams.

2.6 Areas for Priority Action

- 2.6.1 Triage of referrals:** it is recommended that the service designs and implements a triage system for all incoming referrals so that cases can be appropriately prioritised.
- 2.6.2 That system should be based on clear Terms of Reference, which support the priorities of the Safer Leeds Community Safety Strategy. It should be supported by a revised system of performance monitoring.
- 2.6.3 The identification and assessment of vulnerabilities must be embedded in that process from the first point of contact with service users. This will require scripts to be revised and regular training to be provided for both LASBT officers and officers in the contact centre.
- 2.6.4 Where cases are assessed as not being ASB cases but a support need is identified customers will be signposted to appropriate, alternative services. For complex cases it may be appropriate to refer the case for consideration by a community MARAC.
- 2.6.5 It is crucial that strong partnerships are in place to enable officers to access support from colleagues in services such as mental health, youth offending, children's services adult social care and housing, as well as partners such as West Yorkshire Police.
- 2.6.6 Community MARACs:** For complex and persistent cases it is recommended that the service establishes the use of community MARACs. This will promote early resolution of cases, joint decision making and more effective problem solving. This will enable officers to assess and manage risk more effectively for both perpetrators and victims.
- 2.6.7 Mediation:** Early intervention has the potential to resolve more ASB cases before they escalate and become increasingly entrenched. Not only could this deliver improved outcomes for the individuals involved it also has the potential to reduce costly demands on public services created through having to resolve more complex cases if they escalate.
- 2.6.8 It is recommended that a mediation service is commissioned which has the flexibility to work in various localities and at times which suit the needs of those residents involved.
- 2.6.9 Noise:** Over 60% of incoming referrals relate to noise nuisance. The existing resources cannot meet the demand and expectation of the service. The provision therefore needs to be revised, joining up day time and out-of-hours services more effectively and ideally delivering increasingly flexible coverage.
- 2.6.10 The use of technology – such as apps to record and report noise nuisance - should be explored.
- 2.6.11 In addition, a communication plan should be put in place to ensure that customers understand what actions they can take themselves.
- 2.6.12 Communication:** External communications need to be revised to provide clear advice to those seeking to use the service, particularly in the case of out-of-hours noise nuisance.
- 2.6.13 In order to manage customer expectations information about details such as anticipated response times should be accessible and, with the introduction of a triage system, customers should receive accurate information about how their case will be taken forward.
- 2.6.14 Officers need to be empowered to challenge unrealistic expectations and to set out, if necessary, the limitations of tools available to them in some circumstances.
- 2.6.15 The consultation process has highlighted a gap in terms of social media presence. Advice is being sought from the communications team as to options available.
- 2.6.16 Location of the West Team:** Currently officers based in the west of Leeds are in accommodation that does not fully meet the needs of the service. Work is on-going to identify a suitable alternative base, ideally co-located with other services in the same area of

the city. Consultation with Trade Union representatives is taking place in relation to this proposal.

2.6.17 **ASB Strategy:** It is proposed that an Anti-Social Behaviour Strategy is developed for the city which sets out a strategic framework for activity moving forward. It is intended that this should be focused around the themes of prevention, intervention, enforcement, community empowerment and integrated intelligence.

2.6.18 This will inform the future allocation of capacity and resources and ensure that activity is reflective of the ambitions set out in both the Safer Leeds Community Safety Strategy and the Best Council Plan.

2.7 Consultation and engagement

2.7.1 A wide range of consultation events have taken place with staff, elected members and partners. This has included a multi-agency OBA session and a series of staff workshops.

2.7.2 Work has been undertaken with West Yorkshire Police Independent Advisory Board and residents have been consulted via TARA. Additional consultation is due to take place via the citizen's panel.

2.7.3 An initial workshop took place with members of the Environment, Housing and Communities Scrutiny Board in December 2018 ahead of a formal meeting on 25 February 2019. Community Safety Champions were consulted in January 2019. Consultation with Community Committee Chairs is ongoing.

2.7.4 The Executive Board member for Communities has been engaged throughout the process.

2.7.5 In addition the LASBT review steering group, which is chaired by the Chief Officer for Safer Leeds, includes officers from a range of services including Adult Social Care, Children's Services, Communities and Housing. Two elected members also sit on the board, along with a Trade Union representative and colleagues from partner organisations such as Victim Support, West Yorkshire Police and the West Yorkshire Fire and Rescue Service.

2.8 Resources and value for money

2.8.1 The aim of this review is to change the way LASBT operates in order to maximise the value derived from existing resources.

2.8.2 The ambition is to enable officers to work with communities, and to make better use of early intervention tools, thereby reducing demand on public services and the associated cost of dealing with complex cases that have escalated.

3. Next Steps

3.1 Under the direction of the Chief Officer for Safer Leeds, officers will continue to redesign the current LASBT provision with a view to implementation of a final scheme after consideration by the Executive Board in June.

3.2 The LASBT Review steering group will continue to meet in order to bring partners together to shape the programme as it develops.

Figure 1: Current Structure

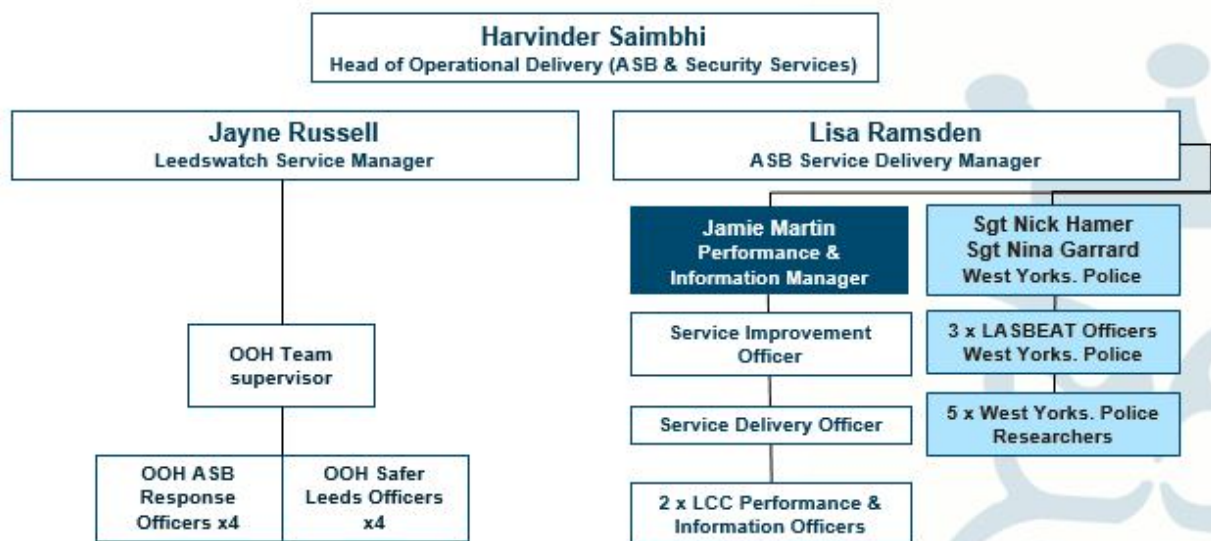
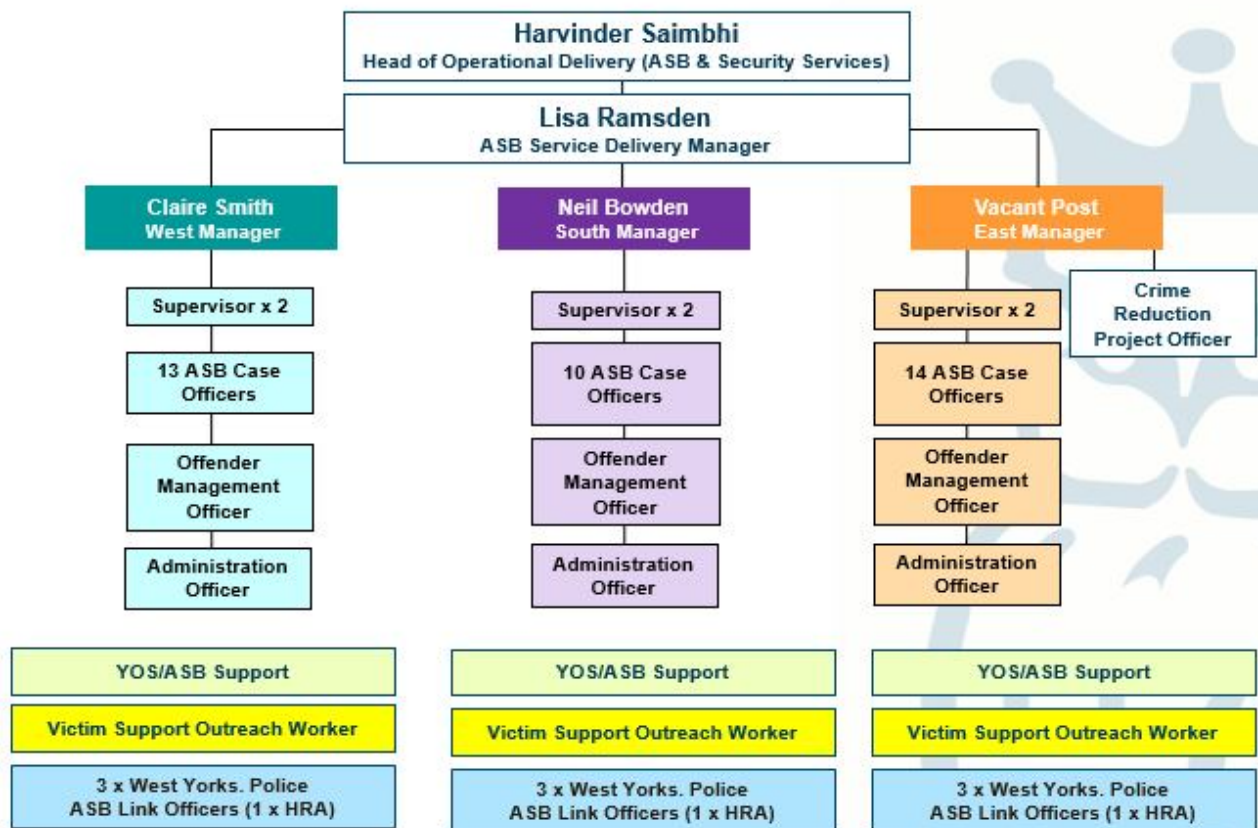
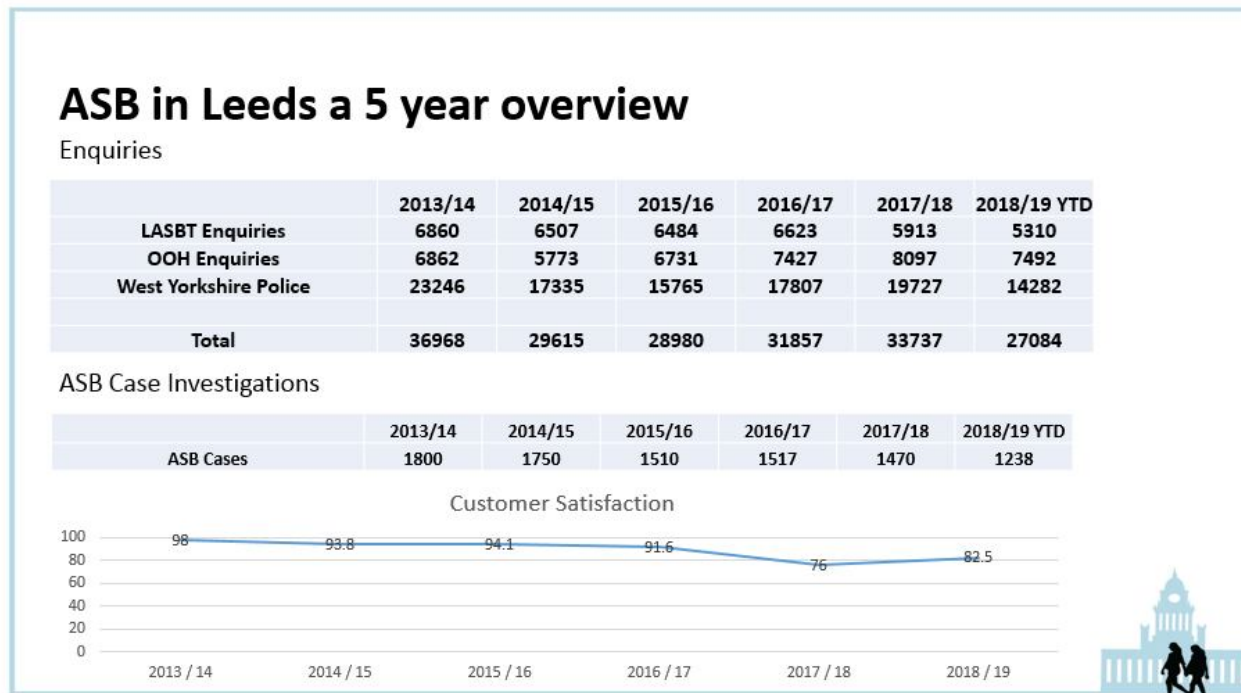


Figure 2: ASB in Leeds



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Report of: Area Leader

Report to: Outer South Community Committee
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report author: Kimberly Frangos

Date: Monday 18th March 2019

For decision

Outer South Community Committee Finance Report

Purpose of report

1. This report seeks to provide Members with:
 - a. Details of the Wellbeing Budget position (Table 1)
 - b. Wellbeing proposals for 2018/19 for consideration and approval (paragraphs 12 - 13)
 - c. Wellbeing proposals for 2019/20 for consideration and approval (paragraphs 14 - 17)
 - d. Details of the projects approved via Delegated Decision (paragraph 18)
 - e. Monitoring information of its funded projects (paragraph 20)
 - f. Details of the Youth Activities Fund (YAF) position (Table 2)
 - g. Details of the Small Grants Budget (Table 3)
 - h. Details of the Capital Budget (Table 4)
 - i. Details of the Community Skips Budget (Table 5)
 - j. Details of the Community Infrastructure Levy Budget (paragraph 30)

Background information

2. Each Community Committee has been allocated a Wellbeing Budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the wellbeing fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.

4. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
5. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
6. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
7. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Main issues

Wellbeing Budget Position 2018/19

8. The total revenue budget approved by Executive Board for 2018/19 was **£123,008.00**. **Table 1** shows a carry forward figure of **£61,078.91** which includes underspends from projects completed in 2017/18. **£49,075.63** represents wellbeing allocated to projects in 2017/18 and not yet completed. The total revenue funding available to the Community Committee for 2018/19 is therefore **£135,011.28**. A full breakdown of the projects approved or ring-fenced is available on request.
9. It is possible that some of the projects may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

10. The Community Committee is asked to note that there is currently a remaining balance of **£26,130.54**. A full breakdown of the projects is listed in table 1 and is available on request.

TABLE 1: Revenue Wellbeing Budget 2018/19

	£
INCOME: 2018/19	£123,008.00
Balance Brought Forward from 2017/18	£61,078.91
Less Projects Brought Forward from 2017/18	£49,075.63
TOTAL AVAILABLE: 2018/19	£135,011.28
Area Wide Ring Fenced Projects	
Garden Maintenance Scheme	£25,500.00
Small Grants	£5,000.00
Community Skips	£2,000.00
Community Engagement	£1,500.00
Outer South Xmas Trees & Lights	£16,000.00
Community Heroes Event	£2,000.00
International Day for Older People	£1,500.00
Rothwell 'Ring-fence'	£7,000.00

Total Spend: Area Wide Ring Fenced Projects	£60,500.00
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Ward Projects	£	Ward Split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Morley Community Church - Easter Holiday Club Project	£1,890.00			£1,890.00	
Morley Town Centre Management Board Project (MTCMB)	£8,296.00		£4,148.00	£4,148.00	
Rothwell Celebrations	£8,107.40				£8,107.40
Rothwell Provision of a Bench for the Community	£1,000.00				£1,000.00
St Georges Parade & Community Event	£900.00		£450.00	£450.00	
Morley in Bloom	£1,500.00			£1,500.00	
Morley Arts Festival	£10,000.00		£5,000.00	£5,000.00	
Meadowside Residents BBQ	£630.00	£630.00			
Syke Road Litter Bin	£251.00			£251.00	
Robin Hood Community Event	£700.00	£700.00			
Carlton PO provision of a community seat	£517.50				£517.50
SID Device Rotation - Drighlington	£960.00		£960.00		
Community Digital Access Points	£5,641.51	£1,410.37	£1,410.38	£1,410.38	£1,410.38
A Festival of Remembrance	£600.00		£300.00	£300.00	
Boiler Replacement at Lofthouse	£5,000.00	£5,000.00			
Drighmas Event	£1,036.00		£518.00	£518.00	
Winthorpe Noticeboard	£1,250.00	£1,250.00			
Asquith Primary School signage	£150.00	£510.00			
Outer South Youth Summit	£1,500.00	£375.00	£375.00	£375.00	£375.00
Totals	£50,289.41	£9,875.37	£13,161.38	£15,842.38	£11,410.28
Total Spend: Area Wide + Ward Projects	£110,789.41	£23,250.37	£26,536.38	£29,217.38	£31,785.28
Balance Remaining (Total/Per Ward)	£26,130.54	£11,104.94	£8,351.06	£3,482.11	£4,952.43

Wellbeing and Capital Projects for consideration and approval

11. There following projects are presented for Members' consideration:

12. **Project Title:** Rooms Lane – Prohibition of motor vehicles restriction

Name of Group or Organisation: Leeds City Council – Traffic Management

Total Project Cost: £5,000.00

Amount proposed from Wellbeing Funds: £5,000.00

Wards covered: Morley North

Project Description: Work to be carried out by the Traffic Engineering section to promote a Traffic Regulation Order only. Funding for physical works to be sought separately.

Community Committee Priorities: **Best City for Communities** – “Have an asset base which is fit for purpose”.

13. **Project Title:** Wheels to Wellbeing

Name of Group or Organisation: FDM: For Disability Mobility

Total Project Cost: £24,162.00

Amount proposed from Capital Funds: £12,000.00 (Capital)

Wards covered: Ardsley & Robin Hood, Morley North, Morley South and Rothwell

Project Description: Our Wheels to Wellbeing project will enable FDM to replace our 11 Seater minibus which is over 10 years old and would not comply with new legislation that supports delivery of Clean Air policies. This capital investment will mean that along with our existing 16 seater minibus purchased in 2016, means that we would continue to have the capacity to be able to provide a service to both our Group Users and Social Clubs.

The cost to replace the 11 seater bus would be just over £36,000, a quote has been attached separately. Any Capital element that can be made available towards this would help us to seek match funding from elsewhere. Our Charity has already set aside £3000 from reserves and we would hope to be able to contribute approx. £2000 from the sale of the older bus. We have also received a grant of £1500 from the Sir George Martin Trust.

Our aim through our Wheels to Wellbeing Project is to ensure that local people across all wards of the Outer South Leeds Community Committee, who would rely on our specialist transport, continue to be able to get out and about and have the opportunity to socialise and meet new people, not only through this project but also in the years to come. Year on year FDM has seen a significant increase in demand for our buses. In 2017 we delivered 139 trips for both Group Users and the FDM Social Club. In 2018 this had increased by 30% to 182 trips, so we know that demand for specialist, fully adaptable transport is growing. Without this project we would not be able to meet the demand for our services.

We have Group Users across all wards, such as the Westertons Breakfast Club, Morley Stroke Club, Rothwell Live at Home Scheme. We also operate two Social Clubs, one for the Rothwell and area and our new '327' club which is just starting through a Time to Shine Project that will run until October 2019.

Community Committee Priorities: **Best City for Communities** – “Work with partners to improve services in our local neighbourhoods” and **Best City for Health and Wellbeing** – “Improve access and engagement in sport and cultural activities”.

14. Project Title: Going Places 2019/20SID

Name of Group or Organisation: FDM: For Disability Mobility

Total Project Cost: £15,203.00

Amount proposed from Wellbeing Funds 2019-2020: £3,500.00

Wards covered: Ardsley & Robin Hood, Morley North, Morley South and Rothwell

Project Description: Our Going Places 2019/20 project will benefit local elderly and disabled people living in Rothwell, Ardsley, Robin Hood and Morley North and Morley South areas of South Leeds. It will provide the opportunity to combat isolation and loneliness through the provision of trips out to be able to take part in society, and enjoy days out further afield, creating new great memories. We wish to provide a variety of opportunities for the elderly and disabled in our area so they can continue to live life to the full, be active, independent and be part of our community.

The activity we would deliver through this Project is to provide 48 trips to local elderly and socially isolated people. This would be a minimum 24 trips to each of our two social clubs; our Rothwell and area club, and the new '327' club. An average of two trips each month for each social club, providing a broad choice of destination or activity. This might be a visit to the Cinema or to shops or be able to enjoy a walk in the fresh air, such as at Burnby Hall Garden.

During our previous Miles of Smiles project, Our Rothwell area Social Club attracted over 30 new members and delivered 27 trips out of a total of 41 trips, enabling a 50% increase on the previous year, 2017, when the Social Club delivered just 19 trips in total. Many of the trips we offered were also over-subscribed, demonstrating that there is the demand for our service. The charity is keen to build on this success during 2019/2020. A key part of our ability to do this is the setting up of a new Social Club, '327' for the Ardsley, Robin Hood and Morley area. Our 'Going Places' project helps us to be able to offer the same / similar trips to each Social Club so that opportunities to visit places is available to all members.

A key activity is issuing a monthly newsletter and schedule of trips. We know that this made a difference in our last project as less than 10% of our members have access to the internet, and getting a regular list of trips available each month made a big difference to people knowing what was available. This has certainly contributed to the increased take up of trips available.

We know that through our social club people have formed new friendships and in some instances, relationships. Many of our customers tell us that it has been like starting a new life. We have good links with other local charities and community groups including Connect for Health and Rothwell Live at Home, and local community hubs and centres, who often refer people to us.

Our Going Places 2019 Project aims to deliver 48 trips over 12 month project helping at least 480 passengers get out and about and feel more independent, with improved mental wellbeing and reduced social isolation. Our door to door service means that vulnerable people know that they are safe and can be confident going out. Installation and maintenance of 1 Speed Indicator Device for Batley

Community Committee Priorities: **Best City for Communities** – “Residents in Outer South are safe and feel safe” and **Best City for Health and Wellbeing** – “Residents in Outer South are active and healthy”, “Older residents in Outer South are able to live in their own homes for longer” and “Older residents are enabled to participate in local community”.

15. Project Title: Outer South Garden Maintenance Service

Name of Group or Organisation: Morley Elderly Action

Total Project Cost: £33,000.00

Amount proposed from Wellbeing Funds 2019-2020: £28,000.00

Wards covered: Ardsley & Robin Hood, Morley North, Morley South, Rothwell

Project Description: This service will be provided to the over 67's in this area and people with disability. It will give the clients who live in the four wards, two gardening hours per month to maintain a tidy garden by cutting lawns, maintaining hedges, weeding and general required work.

The visit by the DBS checked gardener will ensure that we can also keep an eye on the client as the gardener will alert us of any problems they may come across whilst gardening. This has proved to be successful in previous years.

The wellbeing of the client is beneficial throughout this service, especially to some that might be socially isolated and otherwise have no contact with people on a regular basis. Information is gathered regarding clients who are put on the service, next of kin details taken in case of any problems we come across, information taken regarding dementia or disabilities for monitoring purposes.

We will work alongside other agencies that signpost clients to our scheme to ensure they obtain the service they require as well as looking into further aspects of their needs if they request us to do so.

The funding will allow us to employ an administrator to deal with the scheme. Last year we were underfunded by £2,500 by the HAP who gave £7,500.00 to the scheme and not £10,000.00 as requested). This will consist of gathering hours worked by the gardeners, compile routes, inspect invoices and make payments for hours worked, ensure we take on the correct gardeners to do the scheme, liaise with the clients, take referrals via the office for new clients, work with the gardeners to ensure the client is aware of any changes that might occur due to illness or holidays.

The administrator will be available to take calls from clients Monday to Friday office hours, ensuring that the gardeners are DBS checked and have a personal tax reference code; have equipment which is in working order and provide their own travel costs and petrol; advertise for gardeners when required and interview; deal with customer complaints and problems arising to come to a satisfactory conclusion.

This scheme will provide residents to feel safe in their own homes.

Community Committee Priorities: **Best City for Business** – “Provide opportunities for people to get jobs or learn new skills”; **Best City for Communities** – “Neighbourhoods in Outer South are clean and attractive”, “Residents in Outer South are safe and feel safe”, “Communities are empowered and engaged”, “People get on well together”; **Best City for Health & Wellbeing** – “Older residents in Outer South are able to live in their own homes for longer”; **Best City for Communities** – “Residents in Outer South are safe and feel safe”.

16. **Project Title:** Woodlesford Bowling Club – Winter green maintenance

Name of Group or Organisation: Park and Countryside's - Leeds City Council

Total Project Cost: £3,500.00

Amount proposed from Wellbeing Funds 2019-2020: £3,500.00

Wards covered: Rothwell

Project Description: The Grant will be used to ensure the winter green at Woodlesford Bowls Club remains open for a further 12 month's by covering the annual maintenance costs of the winter green. The club has around 30 members who pay a seasonal hire fee to Leeds City Council. The green is often used most days of the week.

The club currently has 2 bowling greens, one summer and one winter. The winter green allows people from the club and any other members of the public, to play crown green bowling throughout the year and provides an opportunity for people to stay active and socialise with their friends.

Community Committee Priorities: **Best City for Business** – “Provide opportunities for people to get jobs or learn new skills”; **Best City for Communities** – “Residents in Outer South have access to opportunities to become involved in sport and culture”, “Have an asset base which is fit for purpose”; **Best City for Health & Wellbeing** – “Residents in Outer South are active and healthy”, “Older residents in Outer South are enabled to participate in local community activities”.

17. **Project Title:** Rothwell May Day Celebration

Name of Group or Organisation: Rothwell and District Carnival Committee

Total Project Cost: £2,191.00

Amount proposed from Wellbeing Funds 2019-2020: £1,000.00

Wards covered: Rothwell

Project Description: A traditional annual community event held to celebrate May Day:

- The crowning of the new May day Queen and a display of traditional May Pole
- Market and Community Stalls
- Funfair rides and stalls
- Children's Entertainment
- Donkey Rides
- Annual Duck Race

The funding will be used to provide some of the entertainment and/or fixtures & fittings required to put on such event.

Community Committee Priorities: **Best City for Communities** – “Communities are empowered and engaged. People get on well together”.

Delegated Decisions (DDN)

18. Since the last Community Committee on 26th November 2018, the following projects have been considered and approved by DDN:

- a) 1 SID Aberford Road Rothwell - £3,110.00
- b) 1 SID Rothwell – Highways and Transportation - £3,110.00

Monitoring Information

19. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.
20. Detailed below is a project monitoring update the Communities Team has received since the last meeting of the Community Committee in November:

Drigmass – Drighlington Events Committee

The Xmas event took place on Station Road, Drighlington, Bradford.

We had an amazing turn out on the day with an estimated 3/5 thousand people, with d great feedback from a lot of stall holders and on Facebook. This is a free event and so it is great to see all families out together having fun without any expense.



A Festival of Remembrance - Morley Remembrance Committee

The Festival of Remembrance is a single event which takes place on the Friday evening prior to Remembrance Sunday.

Attendance figures for the evening show 548 members of the public attending the event and feedback received has been very positive.



Carlton PO provision of a seat for the community – Parks and Countryside

A new bench was installed to help improve the quality of life for local residents, in particular the elderly or infirm who wish to make use of a bench as they walk around the village as part of their daily lives.

A bench at this location it has been said will greatly improve the quality of lives for people living in the village who wish to be active but may have limitations in how far they may walk, along with providing a much needed resting place for those simply enjoying the great outdoors.



Robin Hood Community Event – Robin Hood TARA

The Young people's activity day was organised by the Robin Hood Tenants & Residents association for the benefit of young people for Friday 10th August 2018, the event was delivered in partnership with Leeds Youth Service.

The event on 10th August was from 12 noon to 3pm and offered young people a range of inflatables: Bungee Run, Gladiator, Wrecking Ball, Slide, Bouncy Castle & Eliminator. The event also offered arts & crafts including T Shirt designing & Hama Beads, the event also offered Sumo and refreshments.

The Event also engaged young people in the Youth Activity fund consultation to identify what young people would like to see the funding spent on. The event engaged 122 young people and the feedback received from the young people was positive, the total number of parents in attendance was 79 which gave an overall attendance of 201 people.

The event was supported by the three local ward councillors who participated in a planning meeting and with delivering the 1000 leaflets. The event was publicised via social media platforms including Robin Hood Facebook page, Youth Service SSE Facebook page and the Outer South Community Committee Facebook page. The three wards members also shared on their social media.



Breeze Bake Off – Out of School Activities Team Leeds City Council

We ran a seven week Bake Off Programme every Tuesday - 6th November – 18th December at Junior Kitchen in Morley.

Twenty One different young people took part in total. Each week the young people made and created different bakes and took on different challenges. They learnt new skills, followed receipts and competed against each other for star baker. The young people used their own initiative, worked together and supported each other. Each week the young people made their own tea and had a light meal whilst their bakes were in the oven. Social and life skills were used and the young people enjoyed and had fun.

Each week the young people made their own light meal which they ate whilst their bakes were in the oven. The young people enjoyed themselves and had fun whilst developing their social and life skills.

Participation focus – health and wellbeing, social interaction, positive engagement enabling young people to have fun and enjoy new experiences.



Youth Activities Fund Position 2018/19

21. The total available for spend in Outer South in 2018/19, including carry forward from 2017/18, was **£73,358.23**.
22. The Community Committee is asked to note that so far, a total of **£47,679.30** has been allocated to projects, as listed in **Table 2**.
23. The Community Committee is also asked to note that there is a remaining balance of **£7,868.93** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2018/19

	Total Allocation	Ward Split 8-17 Population (9,841)			
		2,634	2,391	2,239	2,577
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Income 2018/19	£54,210.00	£14,340.22	£13,250.17	£12,664.71	£13,954.90
Carried forward from 2017/18	£19,148.23	£5,511.77	£5,313.94	£4,788.19	£3,534.33
Total available (including brought forward balance) for schemes in 2018-19	£73,358.23	£19,851.99	£18,564.11	£17,452.90	£17,489.23
Schemes approved 2017-18 to be delivered in 2018-19	£17,810.00	£4,551.97	£4,866.67	£4,808.03	£3,583.33
Total available budget for 2018/19	£55,548.23	£15,300.02	£13,697.44	£12,644.87	£13,905.90

Projects 2018/19	Amount Requested from YAF	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Mini Breeze	£14,400.00	£3,600.00	£3,600.00	£3,600.00	£3,600.00
Morley Takeover Festival	£3,700.00		£1,850.00	£1,850.00	
Youth Service Outer South	£17,920.00	£4,480.00	£4,480.00	£4,480.00	£4,480.00
DAZL	£5,019.30	£1,254.82	£1,254.82	£1,254.82	£1,254.82
Youth Service Consultation	£1,000.00	£250.00	£250.00	£250.00	£250.00
Breeze Holiday Camps	£3,000.00	£750.00	£750.00	£750.00	£750.00
Youth Service - Outer South - Morley North/South Wards	£500.00		£250.00	£250.00	
Breeze Bake Off	£2,140.00	£1,070.00			£1,070.00
Total Spend Against Projects	£47,679.30	£11,404.83	£12,434.82	£12,434.83	£11,404.82
Remaining Balance per Ward	£7,868.93	£ 3,895.19	£ 1,262.62	£ 210.04	£ 2,501.08

Small Grants Budget 2018/19

24. At the last Community Committee ward members approved a small grants budget of £5,000.00. There is currently a remaining balance of **£ 726.37**, detailed in **Table 3**.

TABLE 3: Small Grants 2018/19

Project	Organisation/Dept	Ward (s)	Total Cost of Project	Amount Requested
Free packed lunches for Primary Children	St Pauls Church - Morley	Morley North & South	£1,000.00	£1,000.00
East Ardsley Flower Festival	East Ardsley Flower Club	Ardsley & Robin Hood	£500.00	£500.00
Summer Cricket Camp	East Ardsley United Cricket & Athletic Club	Ardsley & Robin Hood	£750.00	£500.00
PHAB - youth workers	PHAB	Rothwell	£600	£62.64
Payment & data security modernisation	FDM For Disability Mobility	Ardsley & Robin Hood, Morley North & South and Rothwell	£975.00	£975.00
Gildersome Xmas lights	Gildersome parish council	Morley North	£500.00	£500.00
Thorpe Primary School and Community Christmas Fair and Tree Lighting 2018	Thorpe Primary School PTA	Ardsley & Robin Hood	£250.00	£250.00
Public Engagement Sessions	Rothwell Neighbourhood Forum	Rothwell	£486.00	£486.00
Totals			£5,061.00	£4,273.64
Small Grant Remaining			£726.36	

Capital Budget 2018/19

25. The Outer South Community Committee has a capital budget of **£98,780.00** available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in **Table 4**.

TABLE 4: Capital 2018/19

		Ardley & Robin Hood	Morley North	Morley South	Rothwell
Balance Remaining (per ward) Mar 2016	£34,594.05	£12,122.55	£9,528.86	£11,280.43	£1,423.69
Capital Injection as part of the receipts Oct 15 - Mar 16	£11,324.90	£2,831.22	£2,831.22	£2,831.22	£2,831.22
Balance Remaining (per ward) Apr 2018	£45,918.95	£15,013.40	£12,419.71	£14,171.29	£4,314.55
Capital Injection 1st November 2018	£77,890.05	£19,472.51	£19,472.51	£19,472.51	£19,472.52
Starting Totals	£123,809.00	£34,485.91	£31,892.22	£33,643.80	£23,787.07
Springhead Park Dementia Garden	£4,254.00				£4,254.00
Drighlington Bottle Bank	£3,000.00		£3,000.00		
SID Whitehall Road	£3,110.00		£3,110.00		
SID Gildersome	£1,555.00		£1,555.00		
SID Scotchman Lane	£3,110.00			£3,110.00	
Tingley Athletic FC	£5,000.00	£5,000.00			
Woodkirk Valley FC	£5,000.00	£1,667.00	£1,667.00	£1,666.00	
Batley SID	£3,110.00	£3,110.00			
Westerton Kitchen Improvements	£1,147.00	£1,147.00			
SID Aberford Road Rothwell	£3,110.00				£3,110.00
SID Rothwell	£3,110.00				£3,110.00
Balance Remaining (per ward)	£88,303.00	£23,561.91	£22,560.22	£28,867.80	£13,313.07

Community Skips Budget

26. At the last Community Committee ward members approved a skips budget of £2,000.00. There is currently a remaining balance of **£1,270.82**, which is detailed in **Table 5**.

TABLE 5: Community Skips 2018/19

Location of Skip	Date	Total Amount	Ardley & Robin Hood	Morley North	Morley South	Rothwell
Rothwell Carnival Committee	1 st May 2018	£166.67				£166.67
Churwell Environmental Volunteers	6 th July 2018	£204.17		£204.17		
Rothwell and District Carnival Committee	13 th July 2018	£179.17				£179.17
LCC Housing	22 nd Aug 2018	£179.17			£179.17	
Total:		£729.18				
Remaining Balance:			£1,270.82			

Community Infrastructure Levy (CIL)

27. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund.
28. In the Outer South this means that the money for Morley North and Morley South will be administered by Morley Town Council, Gildersome Parish Council and Drighlington Parish Council, whereas monies for Ardsley & Robin Hood and Rothwell will be administered by the Outer South Community Committee.
29. It was agreed at Outer South Community Committee November 2017 that CIL monies for Ardsley & Robin Hood and Rothwell decision would be made by Ward Councillors and spent in the ward it was generated in.
30. The Community Committee is asked to note that there is **£35,727.53** total payable to Outer South area, with **£35,727.53** currently available to spend. The vast majority of this is available for Ardsley & Robin Hood, **£ 34,291.27**, Rothwell has **£1,436.27**.

Conclusion

31. The report provides up to date information on the Community Committee's wellbeing budget.

Recommendations

32. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for 2018/19 for consideration and approval (paragraphs 12 - 13)
- c. Wellbeing proposals for 2019/20 for consideration and approval (paragraphs 14 - 17)
- d. Details of the projects approved via Delegated Decision (paragraph 18)
- e. Monitoring information of its funded projects (paragraph 20)
- f. Details of the Youth Activities Fund (YAF) position (Table 2)
- g. Details of the Small Grants Budget (Table 3)
- h. Details of the Capital Budget (Table 4)
- i. Details of the Community Skips Budget (Table 5)
- j. Details of the Community Infrastructure Levy Budget (paragraph 30)



Report of: Area Leader

Report to: The Outer South Community Committee
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report Author: Kimberly Frangos

Date: 18th March 2019

For decision

Outer South Community Committee Area Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee that are not covered elsewhere on this agenda. It provides opportunities for further questioning, or to request a more detailed report on a particular issue.

Main issues

Outside Body Appointment – Morley Literature Festival Committee

2. A vacancy has arisen for the appointment of a Community Committee Member to the Morley Literature Festival Committee. Members are asked to make a nomination to fill this vacancy for the remainder of the 2018/19 Municipal Year.

Updates by theme:

Children and Families: Councillor Lisa Mulherin

3. The Outer South Community Committee Children and Families sub group met on Tuesday 22nd January at Ramsgate Community Centre, Lofthouse. The meeting was successfully co-chaired by a young person from the Outer South Youth Matters Group. It was also attended by other members of the Outer South Youth Matters group who engaged with officers and representatives from Active Leeds, Leeds Playhouse, Early Years' Service, Leeds Play Streets, Community Voice and Influence team, Cluster Managers and Local Ward councillors. The feedback from Youth services is very positive reporting that all the young people really enjoyed and got a lot out of the meeting. Also in attendance was a young girl from Outer South who had

recently stood and been shortlisted for Leeds Children's Mayor. She read her manifesto about creating a Little Library at schools and the sub group is going to work with her to bring this to fruition in the Outer South area where possible.

4. This year's Outer South Youth Summit has been organised for Friday 22nd March at Civic Hall with lunch at the Rose Bowl. There will be 2 sessions, the first will be 10am till 2pm and is aimed at primary schools in Outer South to which we have had a good response already, with over 60+ young people booked on to attend. The second session is 4pm till 6pm and is aimed at Youth groups and secondary schools that cannot attend through the day. This is to ensure that the event is more accessible and we capture a wide range of young people's views with a more diverse representation. The Lord Mayor and Lady Mayoress will be in attendance at both sessions and both groups will get to visit the council chambers. We are working closely with Youth services to ensure the evening session has representation from across all 4 wards. The closing date for booking is on Friday 8th March. Young people have been consulted on the agenda for the day at both the Children and Families Sub Group with young people and a youth session in Outer South.

Environment: Councillor Karen Bruce

5. The **Environmental Sub Group** took place on 13th February with members and council officers in attendance. Updates were given on local issues around waste, housing and parks and countryside. Discussions included Speed Indicator Device's, fly tipping and the term of reference for the sub group were agreed.
6. The **Community Heroes** event will be organised for the next municipal year. The chair has recommended that we revert back to the format from previous years where everyone receives recognition for the good work they have done in their community.

Community Safety: Councillor Ben Garner

7. A meeting of the Community Safety Champions was held on 10th January with the Street Support team and the new Leeds Chief Inspector Sally Fryer, amongst others. Insp Fryer updated all at the meeting about changes needed to the ward tasking meetings, and all Members will have received an update on Tasking meetings via an email from Insp Fryer last month.
8. The report of the Safer Schools Review is due; Sergeant Lucy Leadbeater is leading this and the report will give 5 models as options for policing and schools joint-working from September 2019 onwards. It is planned that the service will cover all schools in localities, based on the need of the school/pupil population, rather than the 35 schools covered as now.
9. Paul Money and Harvinder Saimbhi in January updated Community Safety Champions on the LASBT Review, with plans to implement a triage system in the contact centre so that Anti-social Behaviour responses can be more targeted. Although responses from LASBT have a 92% satisfaction rate at the end of the process, it is recognised that the satisfaction rate needs to improve from how reports

are dealt with from the start i.e. first contact from residents or Members. A particular focus will be on Anti-social use of motor vehicles, including parking, rat-running around schools and motorbikes – plans are to link to LeedsWatch CCTV and use CCTV proactively rather than reactively. The LASBAT team confirmed it is happy to receive, and act upon, intelligence from members and residents at a local level.

10. The Safer Leeds report was discussed at Exec Board in October and considered by Full Council in November. Please see link below:

<https://democracy.leeds.gov.uk/documents/s181279/Safer%20Leeds%20Report%20Appendix%201%20081018.pdf>

11. Anti-Social Behaviour Update

OPENED CLOSED NOVEMBER 2018

Organisation	Active	Closed	Grand Total	Outer South
LASBT East	165	41	206	35
LASBT South	132	43	175	
LASBT West	181	47	228	
Grand Total	478	121	599	

Ward	Number of cases
Morley North	7
Morley South	6
Ardsley and Robin Hood	13
Rothwell	9

OPENED CLOSED DECEMBER 2018

Organisation	Active	Closed	Grand Total	Outer South
LASBT East	148	43	191	21
LASBT South	130	43	173	
LASBT West	181	37	218	
Grand Total	459	121	580	

Ward	Number of cases
Morley North	5
Morley South	5
Ardsley and Robin Hood	5
Rothwell	6

OPENED CLOSED JANUARY 2019

Organisation	Active	Closed	Grand Total	Outer South
LASBT East	141	39	180	17
LASBT South	118	59	177	
LASBT West	159	74	233	
Grand Total	418	172	590	

Ward	Number of cases
------	-----------------

Morley North	4
Morley South	5
Ardsley and Robin Hood	6
Rothwell	8

ACTIVE CASES	Nov	Dec	Jan
Hate	1	1	
Misuse of Public Space			
Threats/Actual Violence	4	3	2
Rowdy Behaviour	8	4	5
Verbal Abuse	3	2	
Noise	8	4	6
Vandalism / Damage to Property	2		
Domestic Violence	1	1	
Drug/substance misuse/dealing	4	3	2
Alcohol Related			
Criminality	1		1

Ardsley & Robin Hood - Absolute Possession granted in January in relation to parties, underage drinking, rowdy behaviour.

Rothwell – Took legal action on a tenant and gained a Suspended Possession order she breached order and we went back to court and case adjourned, SPO still in place, issues were alcohol misuse, noise nuisance, drugs she has since engaged with support and had no further issues

Morley South – There was a breach of an injunction - a council tenant was given this in relation to verbal abuse/threats to council staff/contractors/agents, we went for a committal and the judge adjourned the prison sentence, we will now go for absolute possession.

12. Police Update Outer South NPT has recently conducted the Day of Action called Operation Dimeton which was a multi-agency operation with Roads Policing, Taxi licensing, HMRC, HM courts service, Trading Standards, Leeds city council and Council enforcement officers. Operation Dimeton involved conducting 2 drug warrants, seizing counterfeit products, issuing traffic offences and tickets.

Also after following the recent training for officers regarding speeding checks we have held a speeding operation that was held in East Ardsley, Morley and Rothwell.

Employment, Skills & Welfare: Councillor Neil Dawson

13. **Employment & Skills** provides information twice a year for the **Outer South Community Committee**. As an update was provided for November's meeting the next update will be available at **July's meeting**.
14. Update on Universal Credit – the Assisted Digital Support service is provided by Customer Services staff and the number of customers attending hubs across Leeds has been quite low. Between October 2018 and end January 2019 a total of 557 customers accessed this support. As the government has now awarded the support contract to CABs nationally, we are awaiting to hear about the arrangement on how this will be provided by Leeds CAB starting 1st April 2019.
15. Opening of Morley Community Hub – The Hub opened to the public on 28th January 2019 and will be officially opened on 4th March 2019. The Hub is located in the Library building on Commercial Street which had a major investment to carry out building works lasting a number of months. The project included major restoration work to the historic Carnegie Library building to show its original features at their best. The outside of the building has also been restored and has a new disabled accessible ramp which is now at the correct angle for wheelchair users. The Hub consists of a new Library, the One Stop Customer Service provision and partner surgeries that were located at the Town Hall, an IT suite, and for the first time public toilets. Very positive customer feedback has been received from residents with compliments about there being more privacy, the book sections on offer, the care and attention to the restoration, and the whole look of the service.

The opening week was filled with events:

- 30/1/19 children's author James Nicol delivered 3 sessions to two local schools which was attended by 75 children in total. James talked to the children about his books *Arianwyn the Apprentice Witch* and shared stories about witches folklore and dressed a teacher as a witch (much to the children's delight), he also played the witch which is which game. The children loved the event and feedback from them included 'James knows a lot about witches' 'Great Session' 'Thank you James.' James's trilogy has also been picked up by a Television company and will be adapted for TV.
- 3 School visits which included Lego Storytelling, augmented reality looking for extinct animal, and a book spa.
- 30/1/19 Dr Clive McManus delivered a brief history of Morley from 1750, the talk went down very well with the packed audience. Morley Mayor was part of the audience.
- 2/2/19 - Booster Cushion theatre entertained 51 children and parents attended two rousing performances of popular reinterpretation of children's stories. Alan in Wonderland is looking for his missing sister Alice, Alice has eaten too much and got stuck at a Tea Party, Alice has grown into a troll and is eating everything. The only way to get out is to get the goats to save her. The audience joined in miming teapots and one lucky audience member became the troll. The library was filled with laughter one little girl said 'it was the most fun she'd had in ages'.

Customer Feedback - Comments that have been put on the Feedback Tree are:

- Lovely and airy really inviting and welcoming
- It's breath-taking a wonderful space that is bright and friendly and will be great joy for the future – well done
- Be happy
- Very exciting, welcoming and appreciated
- Suggestion – open plan style needs sound control A – Passive ceiling B – White Noise
- Great staff very helpful
- The staff amazing especially Emma
- Marvellous!
- What a lovely place to have in Morley thank you Don
- It's cleaner and it's friendly – way better than the town hall!
- Great Staff very helpful
- Lovely
- Beautiful
- You need a public shredder but it's nice – Brenda
- New Hub is lovely – Barbara
- Very very long wait Lynoksey
- I like the new hub – Julie
- Quite nice
- Lovely Place
- Smile
- Warm and welcoming. Worth waiting for. Seems to have everything I need including ladies facility
- What an improvement really like it
- A study area would be nice upstairs or even a quiet area. Please consider this.
- Absolutely love the one stop centre xxx
- Good job LCC
- Be Happy
- So lovely to see many of the original features here. What a very welcoming space.
- Amazing new books and love all the newness – great staff
- New Hub is nice Rachel
- It's lovely new place – love coming in and sit here
- Staff are awesome
- I find the new library excellent really good
- Smashing
- Brilliant from Andrea

Health and Wellbeing & Adult Social Care: Councillor Karen Renshaw

16. Lunch Clubs

2018/19 saw 87 lunch clubs funded across the city with just over 2800 older people receiving a hot, nutritious meal for around 40 weeks of the year. Leeds Community Foundation, in partnership with Leeds City Council, are pleased to be offering grants

to support the vital work of lunch clubs across the city for 2019/20. These grants are specifically for the running costs of lunch clubs and can support new clubs as well as helping existing ones to continue delivering services. Clubs must run activities in Leeds and be providing regular hot meals to local older people. Funding is awarded as a contribution towards running costs and can help with rent, training, meal costs and volunteer expenses. The scheme cannot cover day trips, home delivery of meals or additional social activities provided by lunch clubs. The deadline for receipt of applications was 12 noon on Thursday 14th February 2019. Any queries about the programme can be directed to the Leeds Community Foundation Grants Team on 0113 242 2426 or e-mail grants@leedscf.org.uk

17. Healthy Weight Declaration

Last year, Leeds City Council became the first Council in Yorkshire and Humber to adopt the Healthy Weight Declaration and will be launching it on 1st February. This national charter mark aims to raise the profile of healthy weight across council teams and improve working together to help support more people achieve or maintain a healthy weight. The Healthy Weight Declaration provides a strategic vision and framework to help support the council to exercise its responsibility to promote healthy weight across the city.

The Healthy Weight Declaration consists of 14 commitments and six priorities which were consulted on over several months. These priorities will help spearhead the Declaration and help the council achieve the commitments as well as contribute to Leeds being the best city for health and wellbeing. The priorities are:

- Implementing a Leeds 'Move More' style campaign
- Influencing planning and design for a healthy environment
- Increasing active travel and improving air quality
- Encouraging an active healthy workforce
- Influencing the Council's food offer to promote a healthy weight
- Implementing our local whole school food policy

For further information please email deborah.lowe@leeds.gov.uk

18. Next Hot Meal

Where's your next hot meal coming from?



If you are a carer, paid or voluntary, a neighbour, someone close to a vulnerable isolated older person or a health and social care professional such as a social worker or district nurse you may come across someone who is having problems with eating and possibly at risk of malnutrition.

One in ten people are malnourished – often those who are lonely, have a change in personal circumstances, have mobility problems, don't know how to cook, don't know what to cook or just no longer interested.

What do we mean by malnutrition? It is a serious condition that occurs when a person's diet doesn't contain the right amount of nutrients and can be either:

- under-nutrition – not enough nutrients
- over-nutrition – more nutrients than you need

Malnutrition and dehydration are both causes and consequences of illness and have significant impact on anyone's health.

But how can we help? Just by starting a conversation:

- “It's going to be cold – have you got a hot meal for later?”
- “I'm off to the shops – need anything?”
- “What are you having for dinner tonight?”
- “Fancy a hot drink?”

It means you can start talking about food and drink in a casual way and find out what help they need. The website www.leeds.gov.uk/nexthotmeal gives you access to all sorts of support material and information that you can pass on too. So the next time you visit an older person, either professionally or personally, why not ask “Do you know where your next meal is coming from?” and see what happens.

19. Updates from NHS Leeds Clinical Commissioning Group

Your views needed on Leeds urgent treatment centres proposal NHS Leeds Clinical Commissioning Group (CCG) has developed a proposal for urgent treatment centres for the citizens of Leeds and would like to hear your views.

Over the last few years we have spoken to local people who have told us that it's not always clear who would be best placed to help you, or a loved one, when you're not feeling well or have been injured.

This is especially the case where you feel you need to be seen quite quickly but you know it's not an emergency. We know that the way services are currently designed to help you in this situation – which we often call urgent care services are not easy to understand.

Urgent care is care that someone feels is needed on the same day but their illness or injury is not life-threatening. This could include anything from cuts, minor injuries, bites or stings through to mild fevers, vomiting and diarrhoea etc. We feel that our proposals will help simplify the system for you when you have an urgent care need.

The CCG is encouraging people to feedback their views by completing a survey, available online or in paper format. You can also attend one of the events the CCG has organised. Further details are available on the web address below.

Read the proposals in full and have your say today:

www.leedsccg.nhs.uk/UTCSurvey

20. The Leeds Big Thank You campaign

We write to make you aware of a new citywide campaign, the 'big thank you / you can be a winter hero'. This is a system-wide campaign that covers the NHS, Leeds City Council, community and voluntary sector organisations, carers and the unsung heroes among our communities. I hope you will join me in supporting this very compassionate campaign that we recently launched with the Yorkshire Evening Post.

Please join us in:

- Saying a public thank you to all those in our wards who are helping people stay well this. Write your message on the board here: www.bigthankyouleeds.co.uk
- You can see the messages we've already received here: <https://bigthankyouleeds.co.uk/big-thank-you-gallery/>
- Sharing the message on your social media and at events you are at, that we can all be winter heroes by: looking after our own health, checking in on our elderly or vulnerable neighbours and being prepared for bad weather.

The campaign seeks to encourage people to say a thank you to their winter heroes from all walks of life. This could range from frontline public sector staff, community and voluntary staff as well as people within our communities who look out for others such as unpaid carers or a community connector. At the same time we are also encouraging people to think about small steps they could take so that they too could be a winter hero. This could include getting a flu jab, looking out for neighbour or planning ahead for any bad weather. This is an opportunity to try an innovative approach to deliver some of our key prevention messages for winter in an effort to reduce wider system pressures.

We're pleased with the support we've received locally from the NHS in Leeds, Leeds City Council and our community and voluntary sector organisations. Recently we have also been joined by West Yorkshire Police, the British Transport Police and the Yorkshire Ambulance Service NHS Trust.

You will know many individuals and organisations in your ward and beyond who keep your community and the city going through winter and beyond. Now's a great chance to say thanks to them.

21. We're Proud to be 'Looking out for our Neighbours'

We are excited to announce that we are supporting a brand new community campaign from West Yorkshire and Harrogate Health and Care Partnership.

'Looking out for our Neighbours' is a new campaign that aims to help prevent loneliness in our communities by encouraging people to do simple things to look out for one another.

Although lots of people in Leeds are already doing great things to help those around them, there is still more we can all do to positively impact on the wellbeing of others.

A Health Foundation report (December 2018) highlighted how living alone can make older people 50% more likely to find themselves in A&E than those living with family. Pensioners living alone are also 25% more likely to develop a mental health condition. 'Looking out for our Neighbours' aims to change this - by inspiring people to do small things to reach out to the people around them.

The campaign will launch on the 15th March across West Yorkshire and Harrogate and has been co-created with over 100 residents in these areas, drawing on their neighbourly experiences. Keep an eye out for more information.

Community Centres Sub Group: Councillor Bob Gettings

22. The sub group met on **13th February**. Finance information was provided for all centres along with details of current regular usage. Additional information on one off bookings was requested for the next meeting in May. Maintenance issues were discussed for each individual building along with issues relating to building transfers, key holding arrangements and issues reported by users of the buildings. Capital investment work was discussed and the improvements that could be made to elected member involvement in the scoping and planning of future works. A suitable representative from Corporate Property Management was requested to attend the next meeting on 22nd May 2019.

Outer South Housing Advisory Panel (OSHAP)

Quarter 3 2018/ 2019 Report for Community Committee

23. TARA activities: The OS Tenant Engagement Officer (TEO) attended 16 TARA / Community Group meetings. 4 were in Ardsley & Robin Hood, 5 were in Rothwell and 3 in Morley north and 4 in Morley south wards. In this time period 3 of these meetings were AGMs (which required audited accounts to be presented). Following TARAs' AGMs, the TEO carried out 4 Annual Support Reviews and actioned the Annual Support Grants for these TARAs.

24. HAP activities: The TEO has been working on 52 bids so far. The Area Housing Manager and local Housing Managers continue to support the OS HAP by attending meetings to provide up to date performance reports about rent collection, voids and Annual Home Visits so panel members are clear about what is happening in their area. They also support OS HAP bid processes. Mears also attends the meetings to provide Responsive Repairs updates.

Collaborative working with the Community Committee continues to be an important objective for the OS HAP. This partnership works well to ensure tenants and residents benefit from this approach to make best use of available funds from different budgets. The OS HAP and Community Committee look for best value for money as using money wisely to benefit all OS communities.

To this end £50,870.00 of match funding was provided (or is in the process of being provided) to support the HAP projects mentioned below. Match funding was sought from Wellbeing Funds but bidders also identified other match funding from various sources to enable all budgets to stretch further.

In the time covered by this report there were 2 OSHAP meetings: Tuesday 27th November 2018 and Tuesday 12th February 2019 (the planned January 22nd 2019 OS HAP meeting was re-scheduled due to the number of apologies received.)

8 bids were funded / ratified by the OS HAP at their 27th November 2018 meeting for £9,320.09 (3 of which were delegated decisions made prior to the meeting as they were for less than £1,000 and were time critical).

Details of the bids for OS wards from the November OS HAP meeting are:

- Ardsley and Robin Hood: 3 bids totalling £1,499.00 (A primary school community Christmas event, a Luncheon Club and Christmas event for the elderly and a replacement boiler bid))
- Rothwell: 2 bids totalling £500.00 (1 community children's Christmas event and a large, well-attended Community Christmas meal and festive event for the elderly)
- Morley north: 1 bid totalling £999.00 (Christmas lights in Drighlington with a community festive event)
- All wards: 2 bids totalling £6,322.09 (Christmas trees and Christmas lights across all wards and a transport costs bid to support people to get back into work.)
- 3 bids were funded by the OS HAP at their 12th February 2019 meeting for £4,795.24. (There were no bids decided by delegated decision before the meeting.)
- Details of the bids for OS wards from the February OS HAP meeting are:
- Rothwell: 1 bid totalling £470.24 (an environmental project for improvement to the rear garden of a sheltered support scheme)
- Morley south: 1 bid totalling £3,875.00 (a project led by the Youth Service in the Newlands, Rydals and Denshaw communities)
- Morley north & south: 1 bid totalling £450.00 (A community street festival)

25. Community Payback activities report: Community Payback is a cross city project focusing on environmental improvements in communal areas which fits in well with aims to improve our estates. Housing Officers and Tenant Engagement Officers make referrals to Community Payback teams so they can carry out practical tasks which address local environmental concerns. As the chart below shows, OS wards have received 142.0% (£10,538.64) return on investment to date for a contribution of £7,420.75 (paid again this year by Housing Leeds' Senior Management Team).

HAP	Number of referrals	Open	Complete	Started	Cancelled	Total contribution to date:	Total no of team days	Overall Return on Investment	% RoI	entitled days	Outstanding
Inner East	46	17	23	0	4	£ 9,875.43	53	£16,427.88	166.4%	32	-21
Inner North East	36	24	7	1	2	£ 6,511.01	34	£10,538.64	161.9%	21	-13
Inner North West	38	19	15	1	0	£ 9,037.34	66	£20,457.36	226.4%	29	-37
Inner South	35	22	10	1	2	£ 9,354.54	46	£14,258.16	152.4%	30	-16
Inner West	35	13	12	2	6	£ 8,626.76	22	£6,819.12	79.0%	28	6
Outer East	42	25	14	0	3	£ 7,634.90	26	£8,058.96	105.6%	25	-1
Outer North East	22	14	6	1	0	£ 5,953.10	10.5	£3,254.58	54.7%	19	9
Outer North West	18	4	7	1	4	£ 6,965.08	33	£10,228.68	146.9%	22	-11
Outer South	20	10	8	0	1	£ 7,420.75	34	£10,538.64	142.0%	24	-10
Outer South East	29	14	10	1	1	£ 8,431.12	36.5	£11,313.54	134.2%	27	-9
Outer West	16	4	11	0	1	£ 8,047.91	40.5	£12,553.38	156.0%	26	-15

Below is the **latest** breakdown of Community Payback activities 2018/19 by ward – outer south areas are in yellow:

Ward	HAP	Number of referrals	Open	Complete	Started	Cancelled	Days Work
Burmantofts & Richmond Hill	IE	15	5	9	0	1	17
Gipton & Harehills	IE	31	12	14	0	3	36
Moortown	INE	12	8	1	0	1	8
Chapel Allerton	INE	15	10	4	0	1	14
Roundhay	INE	9	6	2	1	0	12
Weetwood	INW	12	6	5	0	0	38
Headingley	INW	0	0	0	0	0	0
Kirkstall	INW	21	11	7	1	0	22
Hyde Park & Woodhouse	INW	4	1	3	0	0	6
Riverside & Hunslet	IS	7	6	0	1	0	0
Beeston & Holbeck	IS	9	3	5	0	1	24
Middleton Park	IS	19	13	5	0	1	22
Armley	IW	16	5	7	0	4	15.5
Bramley & Stanningley	IW	19	8	5	2	2	6.5
Killingbeck & Seacroft	OE	42	25	14	0	3	26
Alwoodley	ONE	11	6	3	1	0	4
Harewood	ONE	1	1	0	0	0	0
Wetherby	ONE	10	7	3	0	0	6.5
Adel & Wharfedale	ONW	4	1	2	1	0	4
Horsforth	ONW	4	0	0	0	4	0
Guiseley & Rawdon	ONW	7	1	4	0	0	22
Otley & Yeadon	ONW	3	2	1	0	0	7
Morley North	OS	8	3	4	0	0	6
Morley South	OS	7	5	2	0	0	6
Rothwell	OS	1	0	0	0	1	0
Ardsley & Robin Hood	OS	4	2	2	0	0	22
Kippax & Methley	OSE	9	4	3	0	0	5
Temple Newsam	OSE	9	4	3	1	0	6.5
Crossgates & Whinmoor	OSE	4	1	2	0	1	11
Garforth & Swillington	OSE	7	5	2	0	0	14
Farnley & Wortley	OW	6	2	4	0	0	23
Pudsey	OW	8	1	6	0	1	16.5
Calverley & Farsley	OW	2	1	1	0	0	1

Outer South Community Committee Communications

26. The **Outer South Community Committee Newsletter** will now be provided twice a year. As a newsletter was provided for July's meeting the next one will be available at the **beginning of 2019**. The Communities Team will be circulating the newsletter to their contacts and on social media. **Appendix 2** details recent social media activity for the **Outer South Community Committee Facebook page**.

Conclusions

27. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

28. The Community Committee is asked to note the content of the report and comment as appropriate.
29. To appoint a Member to the Morley Literature Festival for the remainder of the 2018/19 Municipal Year.

Background documents¹

30. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

Outer South Community Committee: Newsletter - Spring 2019

Outer South Community Committee

The Outer South Community Committee will be having it's last meeting of the municipal year at **4pm on Monday 18th March 2019**. The venue will be **Morley Town Hall (Large Banqueting Suite), Queen Street, Morley, Leeds, LS27 9DY**. Light refreshments will be provided at the start of the meeting.

Local residents and community members are welcome to observe the business meeting. They will also have the opportunity to speak about local issues affecting them in the 10 minute open floor section at the start of the meeting. If you would like to raise an issue, please get in touch with us as soon as possible so that we can try and get the answer ready, or invite an appropriate representative to attend for you.

At the meeting the local councillors will be updated on a variety of topics, as well as having an opportunity to consider a number of well-being budget grant applications. Please see below some of the projects that were funded by the **Outer South Community Committee in 2018-2019**:

Wellbeing Funding:

Small Grants, Skips, Outer South Garden Maintenance Service, Kids Alive - Easter Holiday Clubs Project, Town Centre Management Board Project, Rothwell Celebrations including May Day Celebrations, Rothwell Summer Carnival, Rothwell Xmas Carnival & Lights Switch on, Rothwell Bench, St George's Parade and Community Event, Morley In Bloom, Morley Arts Festival, Outer South Christmas Trees & Lights, Community Heroes Event International Day of the Older Person at Blackburn Hall in Rothwell and Morley Town Hall, Meadowside Residents BBQ, Syke Road Bin, Carlton Bench, Robin Hood Community Event, SID Device Rotation - Drighlington, Community Digital Access Points, A Festival of Remembrance, Drighmas Event, Boiler Replacement at Christ Church, Lofthouse Winthorpe Noticeboard, Asquith Primary School signage

Youth Activity Funding:

Mini Breeze Takeover Festival Youth Service - Outer South DAZL Youth Service - Consultation Breeze Holiday Camps Youth Service - Outer South Morley North/South Wards Breeze Bake Off

Everyone is welcome at the meeting, so if you would like to observe how the **Outer South Community Committee** operates, or would just like to come along and meet your local Councillors, please feel free to join us on the **2nd July 2018** for a cuppa and a chat.



About your Community Committee:

Outer South Community Committee, covering the wards Ardsley & Robin Hood, Morley North, Morley South, Rothwell & their communities

Want to find out more?

For more information about who we are and what we do, contact the Communities Team South East:

0113 378 5808

southeast.ast@leeds.gov.uk

or check us out on social media:



Your Councillors - Outer South Wards

Ardsley & Robin Hood

Cllr Ben Garner



(0113) 0113 378 8620
ben.garner@leeds.gov.uk

Cllr Lisa Mulherin



(0113) 378 9006
lisa.mulherin@leeds.gov.uk

Cllr Karen Renshaw



(0113) 253 5752
karen.renshaw@leeds.gov.uk

Cllr Bob Gettings JP



(0113) 247 7538
robert.gettings@leeds.gov.uk

Morley North
Cllr Andy Hutchison



(0113) 378 0900
andrew.hutchison@leeds.gov.uk

Cllr Thomas Leadley



(0113) 253 5677
thomas.leadley@leeds.gov.uk

Cllr Neil Dawson



07538 328352
neil.dawson@leeds.gov.uk

Morley South
Cllr Judith Elliott



(0113) 247 7538
judith.elliott@leeds.gov.uk

Cllr Wyn Kidger



(0113) 378 0900
wyn.kidger@leeds.gov.uk

Cllr Karen Bruce (Chair)



(0113) 282 5321
karen.bruce@leeds.gov.uk

Rothwell
Cllr Stewart Golton



(0113) 378 8581
stewart.golton@leeds.gov.uk

Cllr Carmel Harrison



(0113) 378 8581
carmel.harrison@leeds.gov.uk



Outer South Community Committee

FACEBOOK highlights

2nd November 2018 – 8th March 2019

Appendix 2

Since 2nd November 2018 the Outer South Community Committee Facebook page has gained: **20 new page 'likes'** (and currently has) **766 followers**.

This means that this is the **fourth** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

By far the most popular post since the 2nd November was the posting regarding a Money Buddies Service delivering from Lofthouse Church every 2nd and 4th Thursday of the Month:

- has been shared 9 times
- **has reached a total of 3,117 people**

The following are screenshots of the most popular three posts since the 2nd November. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – 3,117 people had this post delivered to them and it had 84 post clicks, with **15** likes, comments and shares.



Leeds City Council Outer South Community Committee
Published by Kimberly Frangos Lcc [?] · 11 December 2018 ·

New Money Buddies Sessions starting in Lofthouse at Christ Church. The first session will be Thursday 21st December and then sessions will be every 2nd and 4th Thursday of the Month from 9am - 12pm..

Money Buddies

SERVICES
Apply for Energy Grants
That could Wipe out or Reduce Gas, Electric or Water Arrears
-for Help towards Paying the Dreaded Bedroom Tax
An Easy Way to Access Confidential Debt Advice
Help With Completing Financial Statements or Budget Planners to support your letters
Checks to see if you're getting what you're entitled to from the government
Find cheaper Gas and Electricity Deals. We'll help you switch
Open Credit Union Accounts
New Ideas to Get Your Money To Go Farther and last Longer
Safety Report Loan Sharks
Plus Much More

Coming Soon
Lofthouse Christ Church
Starting Thursday 21 December
Then every 2nd and 4th Thursday of the Month From January
9am - 12pm

"FREE HELP"
With Debts, Arrears, Energy Grants plus MUCH MORE

0113 2350276

Get more likes, comments and shares
Boost this post for £4 to reach up to 5,600 people.

3,117 People reached 99 Engagements

Boost Post

Performance for your post

3,117 People Reached

15 Reactions, comments & shares

4 Like	1 On post	3 On shares
1 Haha	0 On post	1 On shares
1 Angry	0 On post	1 On shares
0 Comments	0 On Post	0 On Shares
9 Shares	8 On Post	1 On Shares

84 Post Clicks

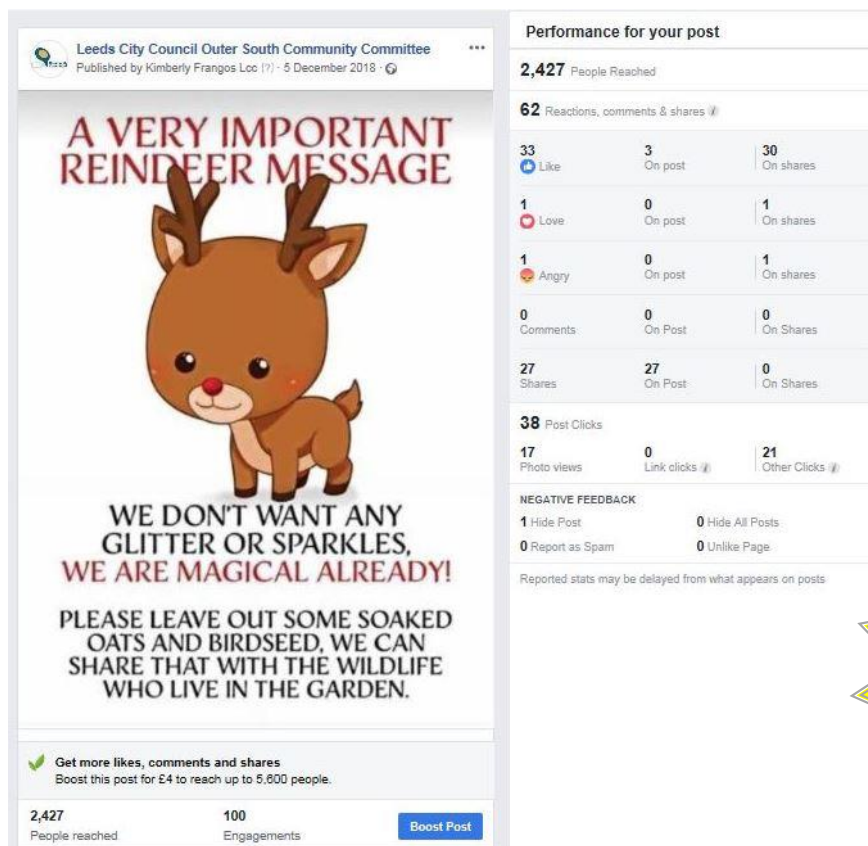
30 Photo views	0 Link clicks	54 Other Clicks
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NEGATIVE FEEDBACK

2 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

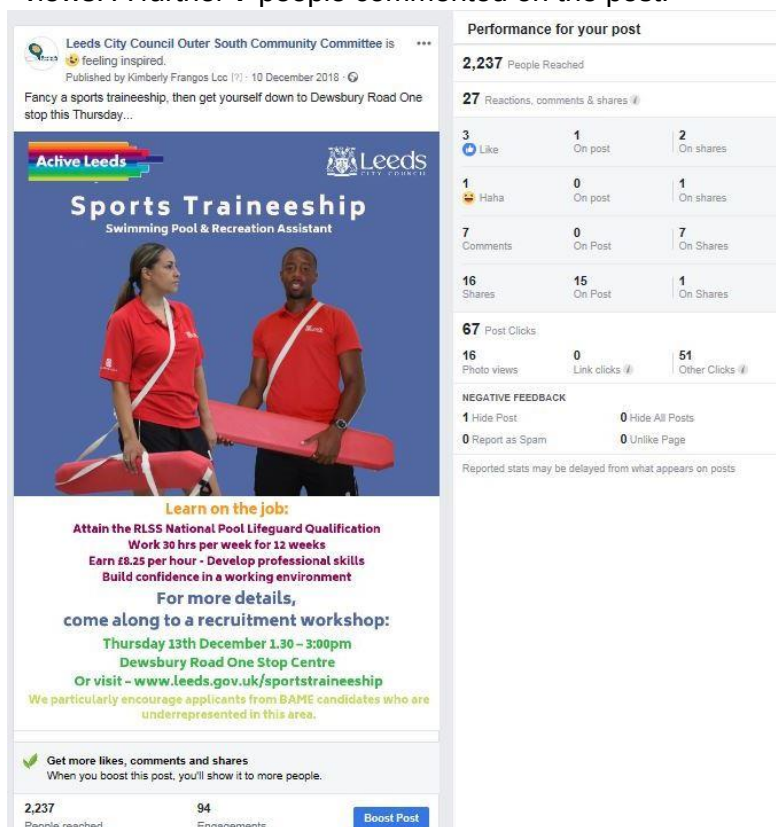
2nd Place – Christmas Themed Environmental post

2,427 people had this post delivered, with 38 post clicks. There was also 33 post likes and 27 shares.



3rd Place – Active Leeds Sport Traineeship

2,237 people had this post delivered to them. There were 67 post clicks, with 16 photo views. A further 7 people commented on the post.





Report of the City Solicitor

Report to: Outer South Community Committee (Ardsley & Robin Hood, Morley North; Morley South; Rothwell)

Report author: Gerard Watson, Senior Governance Officer, 0113 37 88664

Date: 18 March 2019

For decision

Dates, Times and Venues of Community Committee Meetings 2019/2020

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2019/2020 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2018/19, this Committee is scheduled to hold 4 meetings.
3. To be consistent with the number of meetings being held in 2018/19, this report seeks to schedule 4 Community Committee business meetings as a minimum for 2019/20. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2018/19, for those Committees which held workshops, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2019/20, as this could impact upon final meeting times and venues.
5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule a minimum of XXX Community Committee business meetings for 2019/20 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for 2019/20 is as follows:
 - Monday, 1 July 2019 at 4.00 p.m.
 - Monday, 23 September 2019 at 4.00 p.m.
 - Monday, 2 December 2019 at 4.00 p.m.
 - Monday, 16 March 2020 at 4.00 p.m.

Meeting Days, Times and Venues

7. Currently, the Committee meets on a Monday at 4.00 p.m.- and the proposed dates (above) reflect this pattern.
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.
9. Members may also wish to take this opportunity to consider and agree any appropriate meeting venue arrangements for the forthcoming municipal year.

Options

10. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2018/19, Members are requested to agree the arrangements for the same period.

Recommendations

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2019/20 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.
14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Background information

- Not applicable